

# Courtney Wheeler

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## Education

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### University of Georgia, Honors College

*Bachelor of Science in Civil Engineering*

*Minor in Environmental Design*

GPA: 3.82/4.00

Athens, GA

Expected Graduation: December 2023

## Relevant Course Work

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Structural Design, Fluid Mechanics, Natural Resources Engineering, Landscape Architecture Studio, Strength of Materials, Soil Mechanics, Thermodynamics, GIS for Urban Engineering, Planning and Development, Heat Transfer

## Work Experience

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### Breedlove Land Planning

*Civil Engineering Intern*

Atlanta, GA

June-August 2022

- Assisted professional engineers in the creation of hydrology, erosion control, grading, demolition, and utility plans
- Utilized Civil 3D to develop construction drawings for over 25 site design projects

### 76 Main and 21 Broad Hotels

*Guest Service Associate*

Nantucket, MA

May-August 2021

- Greeted and registered more than 60 guests per day using a POS terminal, and memorized faces and names to ensure personalized service throughout the guests' stay
- Accommodated guests' needs by resolving inquiries and concerns to create a positive, welcoming atmosphere

### Nantucket Taproom

*Host*

Nantucket, MA

May-August 2021

- Maintained a loyal clientele by delivering excellent service throughout the dining experience
- Cultivated positive guest relations by managing over 100 reservations nightly and facilitating prompt seating

### Shaker Heights Hardware

*Floor Salesperson*

Shaker Heights, OH

April-August 2020

- Promoted customer loyalty, satisfaction, and safety for over 40 hours per week at an essential business during the COVID-19 pandemic
- Recommended solutions for customers' home improvement problems and processed POS transactions

## Community & Campus Involvement

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### Tau Beta Pi

*Engineering Honor Society*

Athens, GA

February 2022-Present

- Advance leadership skills and professionalism with fellow students who have achieved the top eighth grade point average in the UGA College of Engineering

### Society of Women Engineers

*General Member*

Athens, GA

February 2020-Present

- Discuss and organize career opportunities with fellow women engineers to help foster a more inclusive environment in the world of engineering

### Sigma Kappa

*Sustainability Coordinator*

Athens, GA

August 2020-May 2023

- Led over 400 women in efforts to incorporate sustainability initiatives within the sorority chapter
- Generated new and creative ways to reduce waste and conserve energy within the sorority house

## Honors & Awards

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### LEED Green Associate

Spring 2023

### Classic Scholars Waiver

2019 – 2023

### Dean's List

Spring 2020- Fall 2022

### Presidential Scholar

Fall 2019

### Walter H. Fairchild Scholarship

December 2022

### International Concrete Repair Institute Scholarship

December 2022

### United States Figure Skating Association Gold Medalist

2016

- Achieved the highest honors in figure skating moves in field testing

## Skills & Interests

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**Technical Skills:** Civil3D, MATLAB, Microsoft Office